

Fall Job & Internship Fair

September 25, 2025

10:30am - 2:30pm

In-Person in Renaissance Coliseum

Click [HERE](#) to register in Bradley netWORK

Contact the Smith Career Center at 309-677-2510 to discuss Sponsorship Opportunities

Gold, Silver, Bronze, and Red Sponsorship levels are available ([Click for details](#))

Standard Registration - \$450

Special Rate for nonprofit organizations* and Governmental Agencies* - \$200 ([Click for details](#))

Limited availability & discounted rate for **Education* and Health Professions* employers** ([Click for details](#))

*Limited numbers of registrations in these categories are available, after which Standard Rates apply

Click on any of the links below for more details

- [Posting a Job](#)
- [Special Accommodations](#)
- [Night Before the Fair](#)
- [Interviewing](#)
- [Shipping](#)
- [Parking](#)



BRADLEY University
Smith Career Center
Springer Center for Internships

Sponsorship Levels

[Return
to top](#)

If your organization is interested in Sponsorship, please contact the Smith Career Center at 309-677-2510 to discuss options and determine the best fit for your needs and interests. Last day to purchase Sponsorship Package for Fall is September 25, 2025.

GOLD Sponsorship - \$4000

A GOLD level sponsorship is the best option if your organization plans to **attend BOTH Job & Internship Fairs (JIFs)** and receive recognition and exposure beyond the event dates, **throughout the academic year.**

Gold sponsorship includes:

- **(G)** Registration for **BOTH** Fall and Spring JIF
- **(G)** Sponsorship of **TWO** Smith Career Center (SCC) events, online resources, and/or programs (typically one each semester, see below for additional program options/suggestions)
- **(G)** Invitation to a **luncheon** with faculty and student leaders
- **(G)** Ability to **select table location** at Fall AND Spring JIFs (desired location must be communicated to SCC at least 3 weeks prior to the event)
- Individualized consultation meeting with the SCC to develop and enhance recruiting efforts
- Cushioned floor mat at both Fall AND Spring JIFs
- AND (*) benefits listed below for Red Sponsors
- IN ADDITION TO (*) amenities offered at the standard rate listed below

(G) indicates GOLD level *exclusive* benefit

SILVER Sponsorship - \$2500

A SILVER level sponsorship is the best option if your organization plans to **attend ONE of our Job & Internship Fairs (JIFs)** and receive recognition and exposure beyond the event date, **and throughout the term** of the fair attended.

Silver sponsorship includes:

- Registration for **ONE** JIF (either the Fall OR Spring)
- Sponsorship of **ONE** SCC event, online resource, and/or program (typically during the term of the fair attended, see below for additional program options/suggestions)
- Individualized consultation meeting with the SCC to develop and enhance recruiting efforts
- Premier table location at the fair
- Cushioned floor mat at the JIFs
- AND (*) benefits listed below for Red Sponsors
- IN ADDITION TO (*) amenities offered at the standard rate listed below

[Bronze
and Red](#)



BRADLEY University

Smith Career Center

Springer Center for Internships

Sponsorship Levels (continued)

[Return
to top](#)

BRONZE Sponsorship - \$1750

A BRONZE level sponsorship is the best option if your organization plans to focus their recognition to marketing leading up to and at the Job & Internship Fair (JIF), **in a more pronounced and visible way to all students in attendance.**

Bronze sponsorship includes:

- Registration for **ONE** JIF
- Sponsorship of **a program or service AT the JIF** (suggestions include LinkedIn photography, water bottles, coat check, student refreshments, bags or folders distributed at registration)
- Prime table location
- AND (*) benefits listed for Red Sponsors
- IN ADDITION TO (*) amenities offered at the standard rate listed below

Additional Program Options/Suggestions

We are happy to discuss sponsorship options to determine the best fit for your organization. Opportunities could include technology support (Bradley netWORK, for example), workshops, pop-up events, water bottles or other promotion at Move-In Day/Welcome Week,

RED Sponsorship - \$800

A RED level sponsorship is the best option if your organization is looking for an edge, **extra recognition leading up to and at the event** (only about 10-15% of employers at the fair are sponsors).

Red sponsorship includes:

- Prime table location
- (*) Marketing and recognition in digital student publications when advertising the events
- (*) Prominent visibility on all fair-related marketing materials
- (*) Highlighted/pronounced name on career fair employer lists

(*) these benefits are available to other sponsorship levels

[Standard
Special
&
Limited](#)



BRADLEY University

Smith Career Center

Springer Center for Internships

Standard & Special Rates

[Return
to top](#)

STANDARD Rate - \$450 includes:

- Registration for up to 3 recruiters
- (*) Invitation to attend the *Night Before the Fair Networking Event*
- (*) Ability to set up booth the night before the event to save time and effort the morning of the event
- (*) Complimentary WiFi during the fair
- (*) Complimentary continental breakfast and lunch during the fair
- (*) Free on-campus parking and unloading assistance

(*) these benefits are available to other sponsorship levels

LIMITED AVAILABILITY - \$200

We are extending an offer to a LIMITED number of employers at a SPECIAL registration rate (for **employers seeking to hire for EDUCATION and/or HEALTH RELATED POSITIONS only**) includes:

- Registration for up to 3 recruiters
- Available to the first 5 qualifying schools hiring education positions only and first 15 organizations looking to fill health related positions only, as determined by the Smith Career Center (standard rates apply to all employers signing up after the slots noted above are claimed)
- Includes (*) amenities offered at the Standard rate

SPECIAL Rate - \$200

A LIMITED number of registrations at a SPECIAL rate for **501c3 nonprofit organizations and governmental agencies** includes:

- Registration for up to 3 recruiters
- Available to the first 30 qualifying organizations who sign up (standard rates apply to nonprofit organizations and governmental agencies signing up after the first 30 are claimed)
- Includes (*) amenities offered at the Standard rate



BRADLEY University

Smith Career Center

Springer Center for Internships

Posting a Job

[Return
to top](#)

Available internship, co-op, and full-time job announcements should be posted in Bradley netWORK prior to the event to assist students with research and preparation.

[Click HERE to post a job/internship in Bradley netWORK](#)

All employers are strongly encouraged to post job opportunities in Bradley netWORK in advance of the event, maximizing exposure of your organization and available position(s).

Position descriptions pertaining to recruitment efforts at the fair will be tagged to be filtered by fair, and a blurb will be added inviting students to visit your booth at the event. Application Deadline should be at least a week after the fair date.



BRADLEY University
Smith Career Center
Springer Center for Internships

Special Accommodations



If you need special accommodation(s) to attend this event, contact the Smith Career Center at careers@bradley.edu or call (309) 677-2510.

Please allow sufficient time to arrange for the accommodation.



BRADLEY University
Smith Career Center
Springer Center for Internships

The Night Before the Fair



[Return
to top](#)

Make the morning of the event less chaotic and stressful - set up the night before is available to all attending employers (contact the Smith Career Center at 309-677-2510 if you have questions about early arrival and to sign up)

Join the Smith Career Center staff, faculty, and invited guests alongside fellow recruiters for an evening of networking, appetizers and beverages at the Night Before the Fair Networking Event. Details will be sent to registered employers.



BRADLEY University

Smith Career Center

Springer Center for Internships

Interviewing after the fair



Employers are encouraged to contact the Smith Career Center to discuss options for post-fair and/or on-campus interviewing.



BRADLEY University
Smith Career Center
Springer Center for Internships

Shipping materials

[Return
to top](#)

Job Fair materials/displays can be shipped in advance of fair. For details and questions please call the Smith Career Center at (309) 677-2510.

Instructions for shipping BEFORE the Fair

Send job fair materials, displays, etc., so they arrive by noon, **one day prior to the event**, to:

Bradley University
1308 W. Bradley Avenue
**Attn: [event name],
[event location/building]**
Peoria, IL 61625

Instructions for returns AFTER the Fair

1. Complete all of your shipping forms in advance (we do not provide forms).
2. Attach the completed shipping forms to **ALL** items being shipped.
3. **CALL** your shipping provider with these details:
 - a. **Items may be picked up the day after the fair**
 - b. Items will be picked up from:
MacMillan Hall
1308 W. Bradley Ave.
Peoria, IL 61625
309-677-2642
4. After the event, leave items to be returned with the SCC staff in the Owens Atrium (Main Street entrance)



BRADLEY University
Smith Career Center
Springer Center for Internships

Parking



- Free parking will be available in Bradley's Main Street Parking Deck, located on the corner of Main St. and Maplewood Ave. Bradley's Renaissance Coliseum is conveniently located right across the street from the parking deck. (See links >>> for directions and map)
- We recommend dropping off your supplies/boxes/display items PRIOR to parking.
- Staff/students will be available to carry items to your table. Drop off located at the Maplewood entrance of the Coliseum until the start of the fair (watch for DROP OFF signs).
- After dropping parking, the entrance on Main Street is available i. if you are carrying supplies/materials,, employers can use the Coliseum entrance on MaplewoodLook for the employer entrance signs to guide you.

➤

Links

- [Directions](#) (website including a map)
- [Map](#) (Google Drive PDF)



BRADLEY University

Smith Career Center

Springer Center for Internships